

DRAFT MINUTES

2021/059

CUDDINGTON PARISH COUNCIL **Draft Minutes of Parish Council Meeting held in the Bernard Hall** **MONDAY 28th March 2022 at 7pm**

PRESENT: Ken Brown (**KMB**), Julia Ridout (**JR**), Lorraine Stevens (**LS**), Ravern Stevens (**RS**), Ken Trew (**KT**), Malcolm Thomas (**MT**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were two Parishioners present.

The meeting was chaired by Lorraine Stevens, Vice Chair.

NB: Action points highlighted.

Parishioners Question Time

There were no questions.

1. Apologies

Ken Birkby (KB)

2. Approval of Draft Minutes

The Draft Minutes of the February were **agreed and signed** as a true record by LS, Vice Chair.

3. Matters Arising

- **Pedestrian Safety at Crossing Point/Footpath CUD13.** KB has received an email from Waddesdon Farm explaining the landowner objects to the cutting of the hedge. **ACTION: KB to respond and stress road safety concerns.** The PC to address other safety suggestions: realignment of footpath to coincide with path opposite, installation of SID sign displaying pedestrian crossing (**KB to apply for additional SID for this purpose with H&W Community Board, at the appropriate time**), a 40mph buffer before entering the village, resetting of gate further back from the road to give walkers more safe space from the traffic, a mirror in the hedge line on private land. Once some of these measures have been implemented, the process to change to the speed limit to be formally understood. **ACTION: Paul Irwin to ask for an 'in principle' response to proposal for a 40mph speed zone at the village approach from Chearsley.**
- **Wildlife Project.** Installation of bench on concreted pad on lower green approved (£670). **ACTION: LS/JR to instruct Simon Brown.** Gentler slope to be considered (£430) after installation of bench. Awaiting two further benches (playing field near the Platinum Jubilee commemorative tree and at the old dugout). Bird and bat boxes ordered. **ACTION: LS/CLERK to reclaim grant. The Platinum Jubilee commemorative tree has been planted. JR to add to the interactive map for commemorative trees. CLERK to request Simon Brown waters the tree twice weekly.**
- **Cuddington Green Initiative ongoing (KT/LS/JR).**
- **Sewage spills into the river Thames.** **ACTION: LS/JR and Mick Caffrey to attend Thames Water site visit to Aylesbury Sewage Treatment Works on 11th April at 11am.**
- **Village Maintenance/Colin Woolford LAT.** Works to unofficial lay-by at the top of Dadbrook completed. Poor condition of Bridleway 6. Awaiting.
- **Boules Pitch.** **ACTION: KB to obtain new sleepers in Spring.** The PC has agreed to meet the cost.
- **Boardwalk, Nether Winchendon.** RoW Inspector work expected to complete within two/three months.
- **Dadbrook Footway/Cycleway.** Due to the viability of the scheme, the PC is looking at other aspects of this project by trying to get improvements to the speed limits and crossing. The PC awaits an announcement from the Government in April in response to Bucks Council request for funds to improve local bus services (including the possible re-routing of the 280 to serve Cuddington).
- **Grass Cutting.** **ACTION: SB to provide quotation and copy of insurance/risk assessment.**
- **Resurfacing of the carpark at the playing field.** Quotations are in the region of £15,000. **ACTION: MT to complete National Lottery funding application. PC to consider contribution.**

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- **AVM.** Leaflets delivered. **CLERK** to advertise on website and follow-up with village societies/associations for reports for circulation on seats. **Councillors** to help with set-up from 6.30pm.
- **Cuddington Court/Thames Water.** **ACTION: KB** to report any progress at April meeting.
- **Bucks Local Plan progress and availability of Supplementary Planning Document (SPD).** **ACTION: KT** to email PI for follow-up.

4. Declarations of Interest

None declared. All Parish Councillors have declared an interest in the Neighbourhood Plan.

5. Cuddington Neighbourhood Plan

The Parish Council has [responded to the clarification note](#) from Andrew Ashcroft, Independent Inspector of the Cuddington Neighbourhood Plan. Submission of report, including recommendations for any amendments to the CNP, expected mid-April. Assuming recommendations are acceptable, the CNP will be amended accordingly and submitted to Parishioners at a Referendum (arranged and funded by Buckinghamshire Council). A simple majority is needed to approve the Plan.

6. Parish Council Land

The Parish Council unanimously agreed to register PC land (Upper Green, Lower Green and Playing Fields) with Land Registry. **ACTION: KT /KB to progress.**

7. Right of Access over Vale of Aylesbury Housing Trust (VAHT) land to Playing Fields

KT updated the meeting. The VAHT is seeking a modification to the original terms of access agreement (between the PC and Aylesbury Rural District) with the addition of a 'clawback'. KT has requested clarification from VAHT of what the terms 'clawback' means and how it would apply in this case. Councillors agreed in the meantime, to ask the PC solicitor to define scope of work and estimate of cost for achieving a legal right of access. **ACTION: KT to liaise with PC solicitor.**

8. Planning Applications

Councillors agreed to adopt the Planning Considerations help sheet outlining the material considerations and valid reasons for PC comment. This to be included in PC Governance. **ACTION: CLERK to upload on website.**

9. Planning

- **21/04844/APP - Land At Nunhayes Great Stone Cuddington Buckinghamshire HP18 0AZ**
Demolition of outbuilding, erection of three detached dwellings and alterations to existing vehicular access. Case Officer: Bibi Motuel: 01296 585163. Comment date: 7th April 2022
ACTION: CLERK to return OPPOSES to Buckinghamshire Council for the following reason:
The amended proposals do not address the issues raised in our previous objection, which stands. The Parish Council welcomes the proposed planning condition for a Construction Traffic Management Plan (CTMP); however, this requires that the CTMP is submitted and approved in writing before construction starts. Given the sensitive nature of this part of the conservation area and the scale of the proposed works we would like to see the CTMP submitted BEFORE the planning application is determined. In addition, the Parish Council would like the applicant to submit details of proposals for managing the common areas of land i.e., the access road and hammerhead area, that do not fall within the curtilage of individual properties.

These comments will be available to view under planning application on **22/00544/APP on [Bucks Council planning portal](#).**

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10. Aylesbury Road Safety Project

Draft TfB proposals for the build-out/crossing of the footway on the South side of Aylesbury Road, were supported. It is understood this one-way section will give priority for eastbound vehicles. However, concerns were raised about the proposed mini-islands and their performance (they could give rise to vehicles mounting the kerb in the two-way sections and congestion as vehicles get stuck between islands). To be consistent with the existing build out, Councillors agreed to a single yellow reflective bollard. **ACTION: KT to seek clarification with TfB.**

11. Playground Improvements, A new climbing frame and sensory equipment from a preferred supplier has been recommended. The quotation is in region of £27K. A further quotation is required for the removal of the basketball net. The PC has resolved to support the improvements with S106 monies - £14,015.63. It was noted that the H&W Community Board funding opens on 1st April. **ACTION: LS/CLERK to request monies for remaining S106 monies. Playground Committee to obtain match funding (possibly requiring evidence of village survey/CNP consultation) and present final proposal to PC.** Maintenance pot £1,621.35.

12. Correspondence

- **Best Kept Village Competition 2022.** Agreed. Judging period 1st June until 14th July. Results published end of July. Cups presented on Saturday 24th September. **ACTION: CLERK to return entry form (£25) by 30th April 2022. LS to arrange article in VV and seek gardening club involvement. KB to arrange litter pick.**
- **Various Parishioners requests via Councillor:**
 - **White Line** (on the Lower Green, outside the Malthouse where the road narrows to discourage parking). **ACTION: KT to enquire with Colin Woolford.**
 - **Request for benches at bus stops in Dadbrook.** It was agreed residents could use the benches in the existing bus stops.
 - **Installation of electric vehicle charging points in CPFA carpark.** It was agreed to cost two charging points and include as part of Lottery grant for resurfacing works.

13. Reports from Councillors attending meetings and outside organisations including CPFA. LS attended the Wilder Verges webinar and has circulated details.

14. Contributions from Buckinghamshire Council Councillors

There were none.

15. Clerk Salary

Councillors agreed to an increase in line with the Pay Award 2021-22. This to be backdated as proposed by the Award to April 2021. **ACTION: CLERK to inform JE Accountants who administers the payroll.**

16. Finance

- **Balance from Minutes of previous meeting** (28th February 2022): **£62,205.61**
- **Receipts:** £2,942.90 + £3,675.00 (Bucks Council – Jubilee Tree and SID)
- **BACS Debits:** £0.00
- **Balance of Bank Account: £68,823.51** (as at 17th March 2022)
- a. **Orders for Payment: £940.58**
 - **Venetia Davies - £430.36** (£415.36) + £15.00 (Use of Home)
 - **Gilly Cottman - £66.76** (Planting of BKV garden on Upper Green in Jubilee colours)
 - **Ken Birkby - £25.00** (Electricity supply for Christmas Tree to parishioner)

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- **Bernard Hall - £82.46** (Hall hire Extraordinary [November], November and January)
Also agreed:
- **Blades Turf Care Ltd - £174.00 (£145.00 + £29.00).** Village Green cutting £110.00 excluding VAT) and tree watering £35.00 excluding VAT)
- **Neal Waters - £90.00** (grass cutting, children's playground)
- **Bernard Hall - £36.00** (Hall hire February 2022)
- **Bernard Hall - £36.00** (Hall hire March 2022)
- **BALANCE: £67,882.93** (Available Funds less Orders for Payment).
- b. **Management Report, March 2022.** **ACTION: CLERK to circulate.**

17. Items for Information

- **Cuddington Stores.** Access ramp to Shop. **ACTION: KT to research land ownership and propose.** Platinum Jubilee. All to ensure Shop is included in Jubilee plans.
- **Notification of new planning application (post Agenda).** 22/00824/APP - Skittle Green Cottage, Lower Church Street, Cuddington Buckinghamshire, HP18 0AS. Householder application for replacement shed. Comments by: 25 April 2022. **ACTION: CLERK to agenda for April meeting.**

18. Date and Time of Next Meeting:

Annual Village Meeting - Monday 4th April 2022 at 7.30pm
TUESDAY 26th April 2022 at 7pm in the Bernard Hall

*The Parish Council meet on **the 4th Tuesday of every month***

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